**Page ID**: **#.# User Survey - Questionnaire**

# Primary Content

**Title**

Enter the **Title** of the **Method** here (REQUIRED).

**User Survey - Questionnaire**

**Description -- i.e., What it is:**

Enter the **Description** here (REQUIRED).

Structured lists of questions designed to collect data from a range of individuals in a way that limits bias and ensures that the collected data can be compared across respondents.

User surveys are often used to collect background information but can be useful in quantifying subjective experiences, especially when the goal is aggregating or comparing those experiences across many responses.

Generally, surveys are completed by filling out forms. They can be used to collect quantitative data (e.g., ratings on a scale) and qualitative data (free responses to open-ended questions). Online survey tools allow these forms to be distributed easily and usually the responses are stored within the tool. The responses are then compiled and analyzed by an expert.

**Recommended Uses**

Enter the **Recommended Use** here. If there are no details, insert N/A or TBD.

* To gather requirements, feedback during design phases, and as part of field testing — though user surveys can be conducted at any phase of development.

**Limitations**

Enter the **Limitations** here. If there are no details, insert N/A or TBD.

* Because responses are often very subjective, care must be taken when designing the survey and analyzing the results.
* Surveys can be used to gather a general sense of what is or is not working, but they usually cannot pinpoint specific points of failure.
* More weight is often placed on quantitative results. However, even if meaningful, these results are not always statistically significant. Surveys should be used in combination with other methods to fully evaluate an application.

**Outcomes**

Enter the **Outcomes** here. If there are no details, insert N/A or TBD.

* A report describing the population invite, the participants and their backgrounds, and the results and discussion of quantitative and qualitative analyses — including lists of themes extracted from open-ended questions.

**Required Skills and Expertise**

Enter the **Required Skills** **and Expertise** here. If there are no details, insert N/A or TBD.

* The results of a survey are only as good as the questions asked. It is important that the survey is designed well by trained experts.

**How to Proceed**

If there are no details, insert TBD.

* **How-To Guide.** Review step-by-step instructions on how to conduct a user survey and access tools and instruments to support your evaluation.
* **Schedule a Consult.** Connect with a usability specialist for support on your project.

[BEGIN: How to Do It]

**Introduction**

Enter the **Introduction** here (REQUIRED).

N/A

**Procedure**

Enter the **Steps** here. (Required).

N/A

**Tools**

If there are no details, insert N/A or TBD.

* N/A

[END: How to Do It]

**Author**

Enter the **REFERENCES** here. If there are no details, insert N/A or TBD.

* Human Factors Engineering (HFE), Office of Health Informatics, Veterans Health Administration

**Sources**

Enter the **REFERENCES** here. If there are no details, insert N/A or TBD.

* Usability.gov (2013). Online Surveys. Usability.gov. Retrieved April 29, 2020 from <http://www.usability.gov/how-to-and-tools/methods/online-surveys.html>

**References**

Enter the **REFERENCES** here. If there are no details, insert N/A or TBD.

* N/A